

North Luzon Railways Corporation  
3rd Floor Engineering Building  
Metropolitan Waterworks and Sewerage  
System (MWSS) Compound, Katipunan Road,  
Balara Filter, Pansol, Quezon City  
Tel No.: (632) 709 1150-54 www.northrail.com.ph

## BIDS AND AWARDS COMMITTEE (BAC)

### NOTICE TO PROSPECTIVE BIDDERS

#### BID BULLETIN No. 1

**Subject:** MINUTES OF PRE-BID CONFERENCE  
**Project:** PROCUREMENT OF NORTHRAIL SECURITY SERVICES FOR CY2019  
**Date:** 29 NOVEMBER 2018

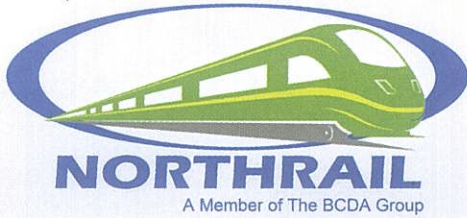
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Attached for your information is the Minutes of the Pre-Bid Conference held on 29 November 2018 at 10:30 AM.

  
**ATTY. MARIA FE S. MORENO-LAGDAN**  
Chairperson, BAC

**Note:** This Bid Bulletin No. 1, as well as all other Bid Bulletins, must be included in the submission of Bid Documents. Failure to comply shall be ground for disqualification.

*Handwritten notes and signatures in blue ink, including initials like 'TO', 'Pak', 'plus', and 'SP'.*



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## Pre-Bid Conference for Security Services 29 November 2018 / 10:30AM

### Present:

#### Bids and Awards Committee

- |                        |   |                         |
|------------------------|---|-------------------------|
| 1. Reynaldo D. Carlos  | - | Acting Vice-Chairperson |
| 2. Anita G. Menor      | - | Member                  |
| 3. Gil D. Sunga        | - | Member                  |
| 4. Teodorico B. Martin | - | Provisional Member      |

#### Technical Working Group

- |                          |   |        |
|--------------------------|---|--------|
| 1. Pio C. Asuncion III   | - | Head   |
| 2. Jonabelle F. Hipolito | - | Member |
| 3. Florante G. Alfonso   | - | Member |

#### Secretariat

- |                       |   |        |
|-----------------------|---|--------|
| 1. Rowena G. Cruz     | - | Head   |
| 2. Sheryl G. Bautista | - | Member |
| 3. Jose C. Conchina   | - | Member |

#### Prospective Bidders' Representative (See Attached Attendance Sheet):

- |                  |   |  |
|------------------|---|--|
| 1. Claire Martin | - | Black Water Philippines Security Solutions, Inc. |
|------------------|---|--|

### I. Call to Order:

Mr. Reynaldo D. Carlos, Acting BAC Vice-Chairperson, presided and called the pre-bid conference to order at 10:00 a.m.

Mr. Carlos introduced himself and the other members of the Bids and Awards Committee (BAC), the Technical Working Group (TWG), and the Secretariat. He also acknowledged the representative of the prospective bidder from Black Water Philippines Security Solutions, Ms. Claire Martin.

Mr. Carlos explained the requirements of the procurement of security services for CY 2019 with the same terms and conditions as required in the second bidding that recently failed. It has a contract period starting January 2019 up to December 2019.

### II. Highlights of Discussion:

#### 1. Technical Documents

Ms. Claire Martin from Black Water Philippines Security Solutions, Inc. inquired about the requirements of the technical components particularly the required bid bulletin which BWPSSI failed to attach to its bid during the last bidding.

The same was also stated in the Bidding Documents, Section III - Bid Data Sheet, Item No. 10.4 page 39.

*[Handwritten signatures and initials in blue ink]*

## 2. PADPAO Standard Salary Rate

BAC reiterated the PADPAO standard salary rate for NCR and Region III particularly Wage Order Nos. NCR-21 and RB III-21 which will be the basis of the computation of cost distribution per month.

Mr. Pio C. Asuncion, TWG Head, also mentioned the required dues to government (amount to government in favor of guards like SSS, Philhealth, Pag-Ibig, etc.) and guard's salary rate (amount to guard) based on PADPAO standard rate.

## 3. Schedule of Activities

BAC Vice-Chairperson Carlos informed the prospective bidder of the schedule of procurement activities. He also mentioned the schedule of site inspection on **03-04 December 2018** and instructed the bidders to coordinate with the BAC Secretariat.

He added that the deadline for the submission of request for clarification will be on **December 05, 2018**. Further clarifications after the said deadline will not be entertained by the BAC.

The deadline for the issuance of Bid Bulletin/s will be on **December 07, 2018**. All bid bulletin/s issued shall be part of the bid.

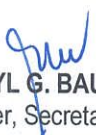
BAC Vice-Chairperson Carlos mentioned that the opening of bids will be on **December 11, 2018** at **9:30am** and the deadline of submission of bids will also be on **December 11, 2018** until **9:00am** only.

### Adjournment:

BAC Vice-Chairperson Carlos asked the bidder if she has any more questions related to the procurement of the security services CY 2019.

And there being no other matters to discuss, the pre-bid conference was adjourned at 10:20AM.

Prepared by:

  
**SHERYL G. BAUTISTA**  
Member, Secretariat

  
**JOSE C. CONCHINA**  
Member, Secretariat

  
**ROWENA G. CRUZ**  
Head, BAC Secretariat

Certified Correct:

### TECHNICAL WORKING GROUP


  
**FLORANTE G. ALFONSO**  
Member, TWG

  
**JONABELLE F. HIPOLITO**  
Member, TWG

  
**PIO C. ASUNCION III**  
Head, TWG

BIDS & AWARDS COMMITTEE


  
**ANITA G. MENOR**  
Member, BAC

  
**GIL D. SUNGA**  
Member, BAC

  
**TEODORICO B. MARTIN**  
Provisional Member, BAC

  
**REYNALDO D. CARLOS**  
Acting Vice-Chairperson, BAC

Noted:

  
**MARIA FE S. MORENO-LAGDAN**  
Chairperson, BAC

